

## APPLICATION FORM

The application is an important part of the University's record and should be completed carefully and accurately. Incomplete application forms may result in rejection.

**Deadline for submission is May 8, 2009**

## FEES

The tuition fees are US\$380.00 per credit/JA\$33440.00

Total for 42 Credits = JA\$1404480.00

**The tuition fees are payable in full** at the beginning of the programme by July 10, 2009. However, the University College will allow students to pay their tuition fees according to one or the other of the payment plans below.

- Full Payment
- 2-Part Payment Plan
- 3-Part Payment Plan
- 4-Part Payment Plan

## PAYMENT PLAN SCHEDULE

**Full Payment** = \$1,404,480.00 : July 10, 2009

### 2-Part Payment Plan

1 <sup>st</sup> Payment - July 10, 2009	50% = \$702,240.00
2 <sup>nd</sup> Payment - January 29, 2010	50% = \$702,240.00

### 3-Part Payment Plan

1 <sup>st</sup> Payment - July 10, 2009	33 1/3% = \$468,160.00
2 <sup>nd</sup> Payment - January 29, 2010	33 1/3% = \$468,160.00
3 <sup>rd</sup> Payment - July 30, 2010	33 1/3% = \$468,160.00

### 4-Part Payment Plan

1 <sup>st</sup> Payment - July 10, 2009	25% = \$351,120.00
2 <sup>nd</sup> Payment - January 29, 2010	25% = \$351,120.00
3 <sup>rd</sup> Payment - May 28, 2010	25% = \$351,120.00

4<sup>th</sup> Pay-  
ment -

For further information, please contact:

**THE MICO UNIVERSITY COLLEGE**

1 A Marescaux Road, PO Box 497, Kingston 5, Jamaica West Indies

Phone: (876) 929-3643; (876) 929-5260-6 / Fax: (876) 926-2238

Website: [www.themicouniversitycollege.jm.edu](http://www.themicouniversitycollege.jm.edu) / E-mail: [themicouniversitycollege@yahoo.com](mailto:themicouniversitycollege@yahoo.com)



# THE MICO UNIVERSITY COLLEGE



## Executive Masters in Educational Management (EMEM)

Offered Jointly by

The Mico University College/Mona School of Business

*"Do It With Thy Might"*



# Executive Masters in Educational Management (EMEM)

## OVERVIEW

The Executive Masters Degree in Educational Management offered jointly by The Mico University College and the Mona School of Business, UWI, will dynamically change the educational management leadership landscape of Jamaica, the Caribbean and elsewhere. It provides human, technical administrative and organizational skills and values necessary for first rate performance. The curriculum is structured

to provide incremental exposure to foundation and advanced courses integrated around core themes of Management, Leadership Creativity and Innovation. A wide variety of learning methods is used for EMEM from formal lectures, case study analysis, seminars and class presentations. The programme requires extensive private study and research enquiry on the part of the students. Study and learning in



**provides human, technical administrative and organizational skills for first rate performance.**

## TARGET GROUPS

The EMEM is dedicated to meet the needs of school administrators and other leadership personnel such as:

- *Principals;*
- *Vice Principals;*
- *Senior Personnel in schools, colleges, universities and other government and corporate agencies;*
- *Classroom Teachers with aspiration for leadership.*

## DURATION

The programme is scheduled for a period of sixteen (16) months, part-time.

The programme shall be offered evenings, weekends (Saturdays & Sundays), summer days. The summer sessions will cover the months of June to August with examinations at the end of August.

Students shall normally register for a minimum of six credits per semester.

## DELIVERY MODALITY

The programme will be delivered face-to-face on both The Mico University College Campus and the Mona School of Business University of the West Indies Campus.

## ENTRY REQUIREMENTS

- Completed admission application packet, including a JA\$500.00, non-refundable application fee made payable to The Mico University College.
- Official



Transcripts from all previously attended colleges and Universities.

- Proof of valid bachelor's degree.
- Current Employment record.
- Two letters of recommendation from an administrator or

other who can attest to the applicant's performance and attitude to work.

- Written one page paper of intent and statement on "What it means to be a Leader in an Organization, in this Era."

## PROGRAMME STRUCTURE

The programme of study covers forty two credits (42) and is designed with a two-part structure in Education and Management. The following courses will be offered to all students registered in the programme:

### The Mico University College

- Education Policy Management & Leadership
- Creative Thinking and the Curriculum
- Diversity Management
- Leading Issues and Perspectives in Educational Management & Cultural Awareness
- Development Management Issues in Educational Administration
- Creating the Context: Embracing Intellectual Qualities for Contextual Change
- Statistics for Problem Solvers

### Mona School of Business - UWI

- Human Resource Management
- Communications for Managers
- Transformational Leadership
- Management Information Systems
- Marketing for Managers
- Financial Management
- Business Policy and Strategy

**NB.—Foundation (Enrichment) courses are NOT counted in the 42 credits.**

### Foundation Courses

- Learning Strategies
- Computer Business Application
- Mathematics for Managers
- Technical Writing